



# School District of Manawa

## Finance COMMITTEE MEETING

*Manawa School District Office - Board Room  
800 Beech Street, Manawa WI  
(920)596-2525*

### Wednesday, December 13, 2023

❖ **CALL TO ORDER at 6:55 p.m.**

❖ **ROLL CALL** - Verification of Quorum

➤ B.O.E. Members Present: **Jepson (C), Fietzer, and Reiersen**

❖ **COMPLIANCE WITH OPEN MEETING LAW NOTIFICATION** [§19.84(2) Wis. Stats.]

❖ **AGENDA**

1. Review of current Financial Report(s)
  - a. Cash Receipts Report - There were no cash receipts for the month of November. Ryan Peterson and team are addressing procedural issues to improve timing of deposits, etc.
  - b. Invoice Report
  - c. Revenues/Expenditures Summary Report - Food Service is expected to operate financially as a separate business and at least break even. We will watch the financials in the next few months to address any concerns ASAP.
2. Transportation Cost Analysis (per AG8670) - This report is now listed on our calendar to be presented to the committee each August.
  - a. Informational Memo - Total paid to Kobussen in '22-'23 fiscal year was approx \$560K. A new transportation contract is currently being negotiated.
  - b. Invoice Reports - Per Jepson, the committee does not require individual invoice copies for future transportation cost analyses.
3. S.T.E.P. Volunteer Program
  - a. Overview/Procedure Document
  - b. Summary Data for S.T.E.P. 22/23 year (December 1 - November 30)

❖ **FUTURE MEETING AGENDA ITEMS**

January Finance Committee meeting scheduled for Monday, 1-15-23 at 4:30 p.m.

❖ **ADJOURNED at 8:03 p.m.**

\* Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible. This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public hearing. There may be a time for public comment during the meeting as indicated in the agenda.

\*\*Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodations including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.